

## **Minutes of the Belyuen Community Government Council Finance Committee**

**Friday 13<sup>th</sup> October 2017**

Local Government Staff attending the meeting

The President opened the meeting at 1.53pm

### **1. Present**

Zoe Singh President

Cecilia Lewis Councillor

Rex Edmunds Deputy President – at Crab Claw Island for work – phone link up. The CEO informed the Deputy President those present at the meeting and the agenda items. The CEO informed the Deputy that they would phone him back and go through what had been discussed and decisions made.

Cathy Winsley CEO

Rolf Nilsson Senior Project Officer Local Government Division

Hugh King Manager Legislation and Policy Projects Local Government Division

### **2. Apologies**

**None**

### **3. General Business**

#### **3.1 August Financial Report**

*Page 8 Part 8 of the Local Government (Accounting) Regulation)*

The CEO tabled the August Financial Report noting that the Debtors need to be corrected.

The CEO advised the Finance Committee that future meetings would be better planned for later in the month. The Accountants are to have the financial report for the previous month ready by the third week of each month.

**Action:** The President requested that the corrected August Financial Report be tabled at the November meeting.

### **3.2 2016-2017 Audited Financial Statement (AFS)**

*Page 6 Part 7 of the Local Government (Accounting) Regulation*

The CEO tabled the 2016-2017 Draft Financial Report.

The CEO had requested that the Auditors prepare some key points for Council to discuss in relation to the Report.

**Action:** That the Audit Report is accepted by the Finance Committee and taken to the full Council Meeting on 15 November for full approval.

**Action:** That the CEO request the Auditors remove the DRAFT watermark on the report and return for the CEO to sign at the 15<sup>th</sup> November meeting.

(Councillor Lewis excused herself from the meeting as she was unwell.)

### **3.3 Local Government Infrastructure Fund Application**

CEO advised the Finance Committee that a funding application to upgrade electrics at the store and the stand up fridges and freezers is currently being prepared.

The CEO advised the meeting that the electric equipment in the store is very old and the fridges, freezers, cool room are constantly breaking down. In addition because the equipment and the lighting and fans are very outdated they are costing Council a lot of money in power bills and adding to the high temperature in the Store which is detrimental to staff and a lot of the food items on the shelves.

The President supported the concept of the application.

**Action:** That the CEO to table the finished application at the November Council meeting.

### **3.4 Belyuen Council and Coomalie Shire**

Rolf Nilsson discussed with the Finance Committee Council's previous position of combining with Coomalie Shire and the possibility of meeting with the Coomalie members to continue these discussions.

The CEO commented that combining with Coomalie Shire would potentially advantage Belyuen because programmes such as Aged Care can be expanded to Batchelor providing employment and enterprise opportunities.

The President informed Rolf that she would welcome Belyuen and Coomalie meeting together either at Belyuen or Coomalie.

**Action:** Rolf Nilsson to discuss with Coomalie Shire a possible date for a combined meeting with Belyuen.

### **3.5 Nair Watkins Council's Accountants**

The CEO discussed with the Finance Committee the Service Agreement between Nair Watkins and Belyuen Council.

The CEO informed the Committee that there had been discussions with Lloyd Nair in regard to the Accountants being away from mid December to end January 2018 and Lloyd has advised the CEO that the December and January financial reports will be done on their return from holidays.

The CEO informed the Committee that Nair Watkins have been advised in writing that this will create problems for Council as a monthly financial report is a requirement under the *Local Government (Accounting) Regulations Part 8 clause 18 page 8*) and it has the potential to place Council in non compliance. The Service Agreement also states that Nair Watkins will provide a financial report by the 3<sup>rd</sup> week of each month.

**Action:** The CEO to present to the November Council meeting the outcome of discussions with Lloyd Nair re the December and January Financial Reports.

### **3.6 November full council meeting**

Meeting scheduled for 15<sup>th</sup> November 1.30 at the Council office

## **4. Other Business**

### **4.1 Letter of Offer**

The CEO tabled a letter of Offer from the Local Government Division for assistance with member Allowances.

**Action:** The President and CEO signed the Letter of Offer.

Phone Link up with Deputy President.

The CEO briefly went through with the Deputy President what had been discussed and decisions made. The Deputy President supported decisions made by the President.

The CEO commented that the matters discussed will also be discussed at the Council Meeting on 15 November.

The CEO thanked the Deputy President for being available for the meeting.

**4.1 Date for next meeting**

The next meeting of the Finance Committee is scheduled for 15 December 2017 at 1pm.

**5. Meeting closed**

There being no further business the President closed the meeting at 3.10pm

**Confirmation of Minutes:** .....

**Date:** .....

unconfirmed