

**Minutes of the Belyuen Community Government Council Meeting held on 9th
January 2015**

Meeting conducted by telephone with Manager Bill Stuchbery and CEO Cathy Winsley

Meeting commenced at 4.30pm

1. Apologies

None

**2. Confirmation Of Minutes of Council Meeting held on 15 November 2014
Confirmation of Minutes of Special Council Meeting held on 15 November
2014**

Motion: The Minutes of Council Meeting held on 15 November 2014 be accepted as a true and accurate record of the meeting

Action: Typing error in date on the Minutes of Special Meeting. Year to read 2014 not 2015

Motion: Minutes of Special Council Meeting held on 15 November 2014 be accepted as a true and accurate record of the meeting pending the amendment to the year date to 2014.

Moved: Manager both Motions

3. Business Arising from Council Minutes

3.1 Sport and Recreation item 4.8

Sport and Recreation Plan submitted to the Department and put on Council's website.

Action: Noted

3.2 Belyuen Culture Program

10 week program finished on 18 December with Community gathering at the cemetery and presentation of the Cemetery Booklet to each family group.

A report on the Culture Program is currently being prepared.

Action: Noted and a thank you to Corrugated Iron for funding the program and Belyuen School for supporting Council to run the program.

3.3 Annual Report

Completed see Point 6.

Action: Noted

3.4 Emergency Management Plan

7th Edition completed and forwarded to Local Government to be placed on Council's website.

Action: Noted

3.5 Recreation Hall Update

Only electrical work waiting to be completed before the final inspection.

Cost tracking spreadsheet shows estimated \$4637.20 remaining at this stage.

Action: Noted

3.6 Community Christmas party

Party was a huge success with service providers and community members all joining in.

Action: Noted

3.7 CEO Leave

Changes to leave with CEO resuming work on 5th January 2015

Action: Noted

3.8 IAS applications

Council has been approved for extensions to School Nutrition Program and Women's Centre for period 1 January to 30 June 2015. Other grant applications have not been assessed yet due to high number of applications throughout Australia. Council has been informed by Federal Government that the applications will be assessed by March 2015.

Action: Noted.

4. Correspondence In

4.1 Larakia Development Corporation

Email from the CEO re Cox Peninsula and Local Government

Action: Noted

4.2 Quote from Recluse Design re Report Writing

Action: Quote be accepted

4.3 Dept. of Local Government and Regions re Public Consultation and the Proposed Cemeteries Act.

Comments in regard to the Public Consultation to be forwarded by 27 February 2015

Action: Manager and CEO prepare comments to be discussed at the next Council Meeting.

4.4 Dept. of Local Government and Regions General Instruction No. 1 Conditional Rating

Action: Noted this does not affect Belyuen Council

4.5 Dept. of Local Government and Regions – Annual Report request for extension of time

Reasons for request of extension of time have been approved although noted that there is no allowance in the ACT for such extensions.

Report to be submitted on or before 22 December 2014.

Action: Noted see item 6.4

4.6 Dept. of Local Government and Regions – Grants administered by the Department

All outstanding SPGs have to be acquitted by 30 June 2015

Action: Noted

4.7 Dept. of Local Government and Regions – Round 1 SPGs

Letter informing Council that their applications were not successful.

Action: Noted and Manager to follow up with the Department.

4.8 Dept. of Social Services Financial Acquittal of DSS grant – overdue

Letter dated 23 December

Council posted the report to DSS on the 19 December

Action: Noted

5. Correspondence Out

5.1 Copies of AFS to:

Dept. of Sport and Racing; DSS- E/R; PM&C – women's centre; PM&C ABA; DSS – aged care; PM&C – general; Dept. of Local Government and Regions – General; NT Grants Commission; Nair Watkins – Accountants.

Action: Noted

Motion: That the Correspondence In and Out be accepted.

Moved: Manager

6. General Business

6.1 Dept. of Social Services

Variation of Grant Agreement for Emergency Relief – extension to existing grant till 28 February 2015. Variation has been signed

Action: Noted

6.2 Dept. of Prime Minister and Cabinet

Variation of funding agreement to 30 June 2015 for Women's Centre Program. Variation has been signed.

Action: Noted

6.3 Dept. of Prime Minister and Cabinet

Variation of Funding Agreement to 30 June 2015 for School Nutrition Programme. Variation has been signed.

Action: Noted

Motion: That the Belyuen Council Common Seal be placed on the document.

Moved: Manager

6.4 Annual Report 2013-2014

The CEO tabled the Annual Report. Also noted that the Report was forwarded to the Department of Local Government on 22 December to meet the extension date and CEO has requested it be put on the website. Notice has been placed on the Council notice board advising people that the report is available at the Council Office and copies have been distributed to Council workplaces.

Action: Manager accepts the report with thanks.

6.5 Cemetery Booklet

Booklet is finished and was presented to the community on 18th December 2014.

Action: Booklet along with written report and financial statement to be prepared and forwarded to the Heritage Council.

6.6 SPG acquittal

SPG for Management fees tabled for acquittal.

Noted that this grant commenced in 11/12 and has been carried forward to 14/15. CEO to provide to the Department all the annual financial statements that support the grant.

Action: The Manager to sign the acquittal form.

6.7 SPG Manager Costs

Council to prepare an SPG request for assistance with costs to cover Manager and Administration fees.

Action: Noted.

6.8 Financial Reports

No reports available as the Accountants are away. Reports will be available in February.

Action: Noted

7. Other Business

7.1 HAZMAT information

HAZMAT information in relation to fuel available at the Store has been placed in the HAZMAT Box which has been screwed on to the front wall of the Store.

Action: Noted

Manager closed the Meeting at 5.20pm

Confirmation of Minutes:

Date: