

Minutes of the Belyuen Community Government Council Special Meeting

held on Thursday 11th June 2015

Present: Bill Stuchbery Manager

Cathy Winsley CEO

The Manager opened the meeting at 3.15pm

1. Apologies

None

2. General Business

2.1 Merit Partners Auditors 2015

Motion: The proposed fee (email dated 29th May 2015) from Merit Partners for \$18500 plus GST plus \$600 plus gst for Sport and Recreation, Hall Refurbishment, Aged Care, Women's Centre, Emergency Relief individual audits be accepted.

Passed

2.2 Territory Technology Solutions Network Maintenance 2015-2016

Motion: That the quote from Territory Technology Solutions dated 25th May 2015 for 5hours contract time/month @ \$797.50 per month plus \$72.50 additional monitoring/services be accepted.

Passed

2.3 Waste Management 2015-2016

Motion: That the Fee proposal from Fin Bins (email dated 27th May 2015) for 2015-2016 of \$513.30 per week be accepted.

Passed

2.4 Holdfast Insurance

Motion: That Council adopts the same insurance rates as 14-15 and that an update on all buildings and assets is undertaken.

Passed

2.5 Department of Local Government Indigenous Jobs Development funding 2015-2016

advising Council of \$36000 grant

Noted

2.6 Department of Human Services Centrelink Contract 2015-2016

Motion: That the Agent Services Fee Offer of \$63777 gst inc be accepted.

Passed

2.7 Department of Social Services Emergency Relief 2015-2017 (9/3/15 to 30/6/17) \$16333
gst inc

Motion: That the Emergency Services grant be accepted.

Passed

2.8 EndFire Engineering Expression of Interest to provide fire equipment maintenance
service for 2015-2016

Motion: That CEO seeks a Fee Offer from EndFire Engineering to provide a fire equipment
maintenance service for Council.

Passed

2.9 Nair Watkins Accounting Service fee for 2015-2016

Motion: That the fee as per 14/15 as per instructions from Lloyd Nair in email dated 25 May
2015 be accepted.

Passed

2.10 ARRCS Brokerage Agreement.

Motion: That the CEO writes to ARRCS Management expressing concern about the level of
funding per client proposed and absence of administration fee to undertake the high level of
individual client reporting that ARRCS require.

Passed

2.11 School Nutrition Program

Cost of lunch is \$4.50 and this cost has not changed since 2008 when the program commenced.

Motion: That the cost of school nutrition meals is increased to \$5 per meal.

Passed

2.12 Women's Centre proposed lease costs to RJCP

Motion: That RJCP lease the Women's Centre including equipment from Belyuen Council for a cost of \$590 per week plus \$64 per week telephone and IT services.

Passed

2.13 Civil Works increased charges for 2015-2016

Mechanic labour \$90.18/hr + gst

Environment levy car \$8.00 + gst

Environment levy 4WD \$13.50 + gst

Labourer non tradesperson \$48.93/hr + gst

Hire of large John Deer Tractor \$203.80/hr + gst

Hire of backhoe \$203.80/hr + gst

Hire of assorted small engines \$93.54/hr + gst

Use of Landcruiser ute + driver \$191.11/hr + gst

Cemetery preparing and filling grave \$225 + gst/grave

Removing private vehicles inside and outside private yards \$50+ gst per vehicle

Aerodrome Landing fees \$20 + gst

Motion: That the new charges for Civil Works as identified be approved.

Passed

2.14 Residential Age Care charge 2015-2016

Motion: That the Residential Aged Care fee be increased from \$150 per week to \$200 per week + gst

Passed

2.15 Training Room hire fee
Half Day fee \$60 + gst
Full Day Fee \$120+ gst

Hire of office space to NLC \$260/week plus gst

Motion: That the training room hire fee and office space in the Council office fee be approved.

Passed

2.16 Rates and Charges 2015-2016

Motion: That the Rates, Charges and Environment Levy as tabled be accepted.

Passed

2.17 Rent on Council buildings 2015-2016

Motion: That the 2015-2016 rent charge as identified be accepted.

Passed

2.18 Forward Estimates for 2015-2016

Motion: That the Forward Estimates for 2015-2016 as tabled be accepted.

Bad Debt Write Offs

Motion: That Bad Debts totalling \$1623.79 as identified by the CEO be 'Written off' for 2014-2015.

Passed

2.19 Capital and Infrastructure needs for Shire Plan Update

Manager, CEO, Store and Aged Care Manager and Civil Works Manager to identify

Noted that Capital and Infrastructure needs for Aged Care, Store and Civil Works had been identified in the previous Council meeting.

The Manager closed the meeting at 4.30pm to be resumed at 11.30am on the 12th June 2015

12th June 2015

Present: Bill Stuchbery Manager

Cathy Winsley CEO

The Manager opened the meeting at 11.30am

Meeting to continue from Point 2.20 of the Agenda

2.20 2015 – 2016 Shire Plan

Manager and CEO to discuss information to go into the Plan

3. Confidential item

3.1 CEO Contract

4. Other Business

None

There being no further business the meeting closed at 2.30pm

Confirmation of Minutes

A handwritten signature in black ink, appearing to read 'W. Hutchings', written over a horizontal line.

23/7/2015