

MINUTES OF THE SPECIAL MEETING OF THE BELYUEN COMMUNITY GOVERNMENT COUNCIL HELD ON 29TH NOVEMBER 2013

Meeting – phone link up between Bill Stuchbery the Belyuen Council Manager and Cathy Winsley the Belyuen Council CEO.

The Manager declared the meeting open at 1330hours

1. Apologies

None

2. Acceptance of the 2012-2013 Audited Financial Statements.

The CEO tabled the 2012-2013 Audited Financial Statements.

Council discussed at length the Audited Financial Statements and overall Council are satisfied with the consistency of approach and results over the last few years particularly since a major revision of the forward estimates was undertaken in 2010.

Manager requested that the following specifics be noted and minuted:

- i Reduction in grants from the previous years. The ABA Grant, Sport and Recreation Facility Development and Local Government CTG all associated with Stage 2 of the Recreation Hall and the SPG Backhoe were all considerable size one off grants from the previous 2 years.
- ii Write down of assets had less impact than previous year where all the Council Housing Stock were written off due to change in Federal and Northern Territory Government's policies.
- iii Cautionary note that Council is cutting into reserves.
- iv Council noted that the current ratio of 1.82 against assets and liabilities based on the unrestricted cash balance as very healthy and a significant improvement on the previous financial year.

Motion: The Manager accepts the 2012-2013 Belyuen Council Audited Financial Statements and the AFS to be put up on the Council website as soon as practical.

3. Acceptance of the 2012-2013 Annual Report

The CEO tabled the 2012-2013 Belyuen Council Annual Report.

Council discussed the Annual Report.

The Manager requested that the following specifics be noted and minuted:

- i The report highlights the fact that it has been a very productive year in the provision of services to the Belyuen community.

ii Manager requests that the CEO thanks the staff and the great effort they have put in during the year.

iii Recreation Hall has been a very big project for the Council and it is a tribute to SKM the Project Managers, Peninsula Building the Contractor and Belyuen Council the Client that the project has come this far and stayed within budget. There were some delays with PowerWater in relation to the best way to connect the water and sewerage given the lay of the land and past problems with water pressures.

iv Manager requested that Department of Local Government be acknowledged for the support from their staff and in particular support for Council's SPG and CTG applications.

v Council is looking to building on the growth of business in the workshop particularly with MVR checks.

vi Council acknowledges that the Apprentice in the workshop has now completed his Apprenticeship in Automotive Mechanical Technology (Heavy Vehicle Mobile Equipment)

vii Council thanks Darwin Rotary for their continued invaluable support in upgrading the Belyuen Store.

viii Council notes the deficit with the Belyuen Store and has taken strong steps to turn this around in 2013-2014. Council feels confident with the changes made to the management of the store that there will be a significant improvement in the future.

Motion: The Manager accepts the 2012-2013 Belyuen Council Annual Report and the Report be put up on the Council website as soon as practical.

4. Financial Statements

The CEO tabled the following financials:

i Profit and Loss Statement for the period July to September 2013

ii Balance Sheet for the period July to September 2013.

iii Payables Reconciliation Summary as at 30/9/2013

iv Payables Reconciliation Summary as at 31/10/2013

It was noted that these reports were delayed due the Accountants finalising the AFS.

Motion: The Manager accepts the financial statements as identified in 4 point i-iv.

5. PowerWater Tender

During the meeting the Manager received a phone call from PowerWater informing him that the current PowerWater maintenance contract (expires on 1/12/13) will be extended to 31/1/14 to allow PowerWater time to assess the Belyuen Council's Tender which had not been presented to PowerWater despite being an admissible tender.

Motion: The Manager requested the CEO prepare a brief report as to what action Council has taken to have Belyuen's Tender assessed through the Government Tender Procedures. CEO to present this report at the December Council meeting.

6. Other Business

6.1 Compliance Issues

Discussion took place as to whether Council had any outstanding compliance issues. The CEO commented that Council had not received any letters from the Local Government Compliance Unit raising any outstanding issues.

Motion: The Manager requested the CEO write to the Director of Local Government and Community Services requesting them to find out if there are any outstanding Compliance Issues.

6.2 Council Meeting Dates

The CEO identified the following meeting dates.

December 20 2013 1330 hours

February 21 2014 1330 hours

April 18 2014 1330 hours

June 20 2014 0900 hours

Motion: The Manager requested that the CEO have the Council meeting dates put on the Council website as soon as practical.

7. Meeting closed

There being no more Special Agenda Items the Manager declared the meeting closed at 2.40pm.

Confirmation Of Minutes.....

Date.....

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