

Minutes of the Belyuen Community Government Council Meeting held on 20th December 2013

Meeting – phone link up between Bill Stuchbery the Belyuen Council Manager and Cathy Winsley the Belyuen Council CEO.

The Manager declared the meeting open at 1330hours

1. Apologies

None

2. Confirmation of Minutes of Meeting held on 29th October 2013.

Motion: That the Manager confirms the Minutes of the Meeting held on the 29th October 2013 as being a true and accurate record of the meeting.

Confirmation of Minutes of Special Meeting held on 29th November 2013.

Motion: That the Manager confirms the Minutes of the Special Meeting held on the 29th November 2013 as being a true and accurate record of the meeting.

3. Business Arising from 29th October 2013 Minutes and 29th November 2013 Minutes.

There was no Business Arising from the Minutes.

4. Correspondence In

4.1 Minister for Local Government x 2

Letter from the Minister advising Council that the CTG application for \$74249 (basketball court) has been approved

Letter from the Minister advising Council that the SPGs for \$23770 concrete path and \$10795 for diagnostic tools and a GPS camera have been approved.

CEO advised the Manager that the Acceptance letters had been signed and returned to the Department.

NOTED with thanks

4.2 Email from Abdus Sattar Senior Compliance Officer Department of Local Government.

Email was tabled at the meeting.

Email identifies non-compliance issue in regard to Council's financial reports.

The CEO discussed with the Manager that these issues will be addressed with the Accountants on their return from holidays and that the February 2014 Financial Reports should be compliant.

ACTION: The Manager noted that Council will be heading for full compliance early in 2014.

4.3RDAF Round 5

The CEO advised the Manager that the RDAF Round 5 has been replaced with a new Program Transurbans Community Grants Program however Council is not eligible to apply for funding for this program because it does not have Deductible Gift Status which is one of the eligibility criteria.

The CEO and Manager discussed talking with Darwin Rotary to see if they could assist with the funding for the Outdoor Payment Terminals which Council was hoping to get funded under RDAF Round 5.

ACTION: The Manager requested the CEO discuss with Darwin Rotary the possibility of assisting with funding for the Outdoor Payment Terminals.

Motion: The Manager accepts the Correspondence In.

5. Correspondence Out

5.1 Department of Local Government.

Acceptance of SPG for concrete path at the Council Office.

Acceptance of SPG for vehicle diagnostic tools and GPS camera.

Acceptance of CTG for resurfacing the basketball court and replacing the fence.

Motion: The Manager approves the Correspondence Out.

6. General Business

6.1 Financial Statements

Balance sheet as of 31 October 2013

Payables Reconciliation Summary 31 October 2013

Balance Sheet as of 30 November 2013

Payables Reconciliation Summary 30 November 2013

Motion: That the Manager accepts the above Financial Statements as presented and acknowledges the non-compliance of the Statements.

Motion: That the Manager acknowledges that the non-compliance issues will be addressed in the February 2014 Financial Statements to be presented at the Council Meeting.

6.2 Belyuen Council Emergency Management Plan (EMP) 6th Edition

The CEO advised the Manager that the 6th Edition of the EMP has been circulated to relevant Service Providers and a soft copy forwarded to the Team Leader Local Government Support, Department of Local Government requesting that it be put on Council's website to replace the 5th Edition.

NOTED

6.3 Power and Water Tender and current Contract

The CEO advised the Manager that the current contract between Belyuen Council and Power and Water has been extended to 31 January 2014. Council has written to Power and Water accepting the extension.

The CEO advised the Manager that Council's Tender is currently being assessed and Power and Water have changed the duration from 60 months to 58 months to take into account the 2 month extension of the current contract.

NOTED

7. Other Business

7.1 Thank you to Belyuen Staff

The Manager requested that the CEO thank the Belyuen Council staff for their dedicated work during the year and wishes everyone a Happy Christmas and he looks forward to working with all the staff in 2014.

7.2 Next Meeting

The next Council meeting is scheduled for 21 February 2014 at 1330 hours.

8. Close

There being no further business the Manager closed the meeting at 1420 hours.

Minutes confirmed.....Date.....