

# Minutes of the Belyuen Community Government Council Meeting held on 1st July 2012.

**Present:** Bill Stuchbery Council Manager

Cathy Winsley CEO

The Manager opened the meeting at 8.45am

## **1. Apologies**

None

## **2. Confirmation of Minutes of Meeting held on 8<sup>th</sup> June 2012**

**ACTION:** The Manager accepted and signed the minutes of the meeting held on 8<sup>th</sup> June 2012.

## **3. Business Arising from the Minutes**

It was noted that business arising from the minutes has been included in the Agenda.

## **4. General Business**

### **4.1 Insurance Schedules**

The CEO informed the Manager that insurances had increased enormously from previous years and that Holdfast our Insurance Brokers had to seek other insurance agencies because the main agencies we had previously been using no longer insure local governments.

Insurance schedules for 2012-2013

Broadform Liability TIO \$15096.13

Business TIO \$3432.55

Professional Indemnity CGU \$7434.35

Marina Cargo Associated Marine Insurers \$506

Commercial Motor Allianz \$8667.23

ISR TIO \$57678.2

**ACTION:** The Insurance schedules were NOTED.

#### **4.2 Merit Partners**

CEO wrote to Merit Partners inviting them to put in a Fee Offer for 2012-2012 Audited Financial Statements.

Merit Partners provided a Fee Offer of \$18700

**ACTION:** Manager accepted the Fee Offer from Merit Partners

#### **4.3 FinBin**

Email confirming that waste management will be provided at the same rate as 2011-2012 plus the same number of collection days \$442.88 per collection x 3 collections per fortnight.

**ACTION:** The Manager accepted FinBin fee for service.

#### **4.4 Dept of Local Government H & RS**

Letter to the Department requesting that unspent SPGs and CTGs be rolled over to 2012-2013.

Letter from the Department confirming the roll over.

**ACTION:** NOTED

#### **4.5 WestPac Bank**

Letter to Westpac advising them that the IHANT account is to be closed down.

#### **4.6 Nair Watkins**

Letter to Nair Watkins accepting their Fee Offer for 2012-2013 accounting service \$65000 for Council activities and \$24000 for Store activities.

**ACTION:** The Manager accepted Nair Watkins Fee Offer

#### **4.7 Department of Health and Ageing**

Signed funding agreement for \$68211 for delivery of HACC services 2012-2013.

**ACTION:** Noted that the CEO had signed the funding agreement.

#### **4.8 Department of FACHSIA**

Signed funding agreement for variation to grant – additional Emergency Relief 2011-2012.

**ACTION:** Noted that the CEO had signed the agreement and that the Common Seal had been placed on the agreement.

#### **4.9 Department of Local Government H & RS**

Acquittal of CTG Cemetery Grant \$59802

**ACTION:** CEO prepared the acquittal and the Manager signed it and handed to the Department.

#### **4.10 Indigenous Sports Unit**

Letter requesting approval to roll over 2011-2012 unspent funds of \$39000 for concrete floor for the hall and \$29190.27 unspent operational.

**ACTION:** Noted and waiting for response.

#### **4.11 Department of Family and Children's Services**

Letter requesting approval to roll over 2011-2012 unspent FACS grant

**ACTION:** Noted

#### **4.12 Minister for Local Government**

Letter from the Minister re Revised Local Government Investment Guidelines

#### **4.13 Department of Local Government .**

Offer of funding of \$100000 towards a second hand backhoe (CTG Grant)

**ACTION:** CEO has signed the letter of acceptance.

Offer of funding of \$5000 CTG Governance Training

**ACTION:** CEO has signed the letter of acceptance.

#### **4.14 Rates and Charges declaration for 2012-2013**

CEO tabled the Declaration.

**ACTION:** Manager Declared the Rates and Charges for 2012-2013

#### **4.15 Forward Estimates 2012-2013**

CEO tabled the Forward Estimates.

**ACTION:** Manager adopted the Forward Estimates for 2012-2013

#### **4.16 Belyuen Store**

CEO informed the Manager that the Stock take undertaken on Friday 29<sup>th</sup> June went very well. The Store Manager had everything organised. The CEO expressed gratitude to the Store

Manager and the Nutrition Coordinator on how clean the store was and organised the shelves were. This mde the stock take much easier.

CEO informed the Manager that Merit Partners were present during the stock take.

**ACTION:** The Manager endorsed the comments of the CEO.

## **5. Other Business**

### **5.1 ABA Hall funding**

Manager advised that he had written to ABA requesting to roll over the Hall funding and he provided a schedule of payments from the Contractor.

**ACTION:** Manager and CEO signed the Letter of Variation for the hall funding and the Common Seal was placed on the document. Manager to take the document to the ABA Office.

There being no further business the Manager closed the meeting at 9.30am

**CONFIRMATION OF MINUTES**.....

**DATE**.....