

Minutes of the Meeting of Belyuen Community Government Council held on 22nd February 2012

Present: Bill Stuchbery BCGC Manager
Cathy Winsley CEO
Teresa Timber (part of the meeting)
Leanne Twomey (part of the meeting)

Apologies: Kate When apologized for not attending the meeting – she had to go to another Shire for business.

Manager opened the meeting at 11.30am

1. Confirmation of Minutes

ACTION: Manager confirmed and signed the minutes of the meeting held on 13th October 2011.

2. General Business

2.1 End of Five year Leases

Letter from FaHCSHIA

Copy of letter from CEO LGANT to State Manager FaCHSIA

Manager commented that following the letter from the Federal Government 16th January 2012 (TABLED) Council is required to lease facilities from the NLC at the end of the Five Year Lease (part of the NTER) in August 21012.

Belyuen Council had previously commenced communication with NLC (letter from NLC 5th September 2011 TABLED) and Council is waiting on outcome of joint approach with LGANT and all Shires before taking any further action.

Manager commented that under current Council activities Council would be unable to pay rent on current assets.

2.2 Department of Housing Local Government and Regional Services

Acceptance of grants for

SPG - \$42700 to fence around the hall

SPG - \$27000 to paint the hall

SPG - \$6232 tool kit workshop

SPG - \$81400 to erect carport for Imabulk Centre and workshop

ACTION: Grants Noted

2.3 Deed of Variation School Nutrition Program

ACTION: The Common Seal was placed on the Deed of Variation

2.4 ABA

Grant of \$444000 community hall

ACTION: The ABA Grant agreement for the hall signed and the Common Seal placed on the agreement.

2.5 Financial Statements for July to December 2011

Imabulk S11

Family and Children's Services S25

Administration G10

Civil Works C56

Store E10

Emergency Relief S98

CEO commented that these reports had only just been received and they needed to be reviewed for accuracy.

2.6 Australia Post

ACTION: The Australia Post agreement signed and the Common Seal placed on it.

2.7 Brief Overview of Programs

A. Children and family

This program is currently being restructured. Both staff working in the program are on leave without pay. A new program is currently being put together for children under the age of four. It will focus on children that have been identified through the clinic as being underweight.

B. Imabulk

This program continues to run well and is providing a high level of service to 14 clients.

C. Women's Centre

This program has undergone changes. A part time administration person is employed there to organize administration including asset register, product register and building the website. Two of the CDEP women are on 26 week full time employment through Ironbark. The Women's Centre in conjunction with Team Health and YMCA have produced a calendar of

activities for 2012. These are celebration/awareness activities for the community and Service Providers to participate in. An activity has been identified for each month.

D. Sport and Recreation

There have been changes with Sport and Recreation with Belyuen and Wagait combining their programs and advertising for a person to work with both Shires. 14 applications had been received to date. Applicants will be shortlisted and interviewed by the CEO's .

E. Store

A lot of R & M has had to be put into the store over the last 3 months with a lot of equipment breaking down due to many years of not being serviced. This included fuel bowsers, ATM machine, EFPTOS machines, computer, fax machine, cold room, store vehicle. All have had to be repaired or replaced. The electrical have been upgraded in the building and items put on surge protectors.

The Store Manager has been working on getting the POS system up and running properly.

F. Cemetery

The main work has been completed on the cemetery – extending the fence line and putting the rocks around the plots. Council is working with Ironbark employment to run a work experience project which will involve making headstones and crosses for the cemetery. The remaining grant funds will go towards material costs for these items.

G. Youth Mental Health First Aid Course

Team Health will be conducting this course for Council staff and Ironbark employees 14th and 16th March.

H. Fire Awareness training

DET have approved for Fire Awareness training for all council staff. Training will take place on 18th April. All Council staff will be required to do the training. CDEP participants have also been invited to participate.

2.8 Rotary Project

It was noted that Rotary Darwin are having a meeting with Council/community members at 1.30pm following the Council meeting.

3. Other Business

3.1 Dept of HLG&RS re Review of Shire Council's Financial Sustainability.

Letter from Fran Kilgariff 3/2 was tabled and noted by the Manager.

ACTION: CEO to seek assistance from the department to complete the work asap.

3.2 Manager

Manager informed the CEO that he will be away for two weeks in March and again at the End of March for 6 weeks.

3.3 CEO

CEO advised the Manager that she will be taking 6 days leave from Friday 23/3 returning to work on Monday 2nd April.

CEO has discussed with Kate Wheen HLG&RS to work at the Council Office for one day during that week.

CEO will have work matters organized with Program Coordinators/managers prior to taking leave.

3.4 Next meeting

Manager requested that if possible a short Council meeting be held before the end of the month to finalise any matters before he goes away.

There being no further business the Manager closed the meeting at 1pm

Minutes confirmed.....

Date.....