

Minutes of Meeting of Belyuen Community Government Council held on 28th July 2011

Present: Bill Stuchbery Manager BCGC

Cathy Winsley CEO

Manager opened the meeting at 1.30pm

1. Confirmation of Minutes of Meeting held on 21st June 2011

ACTION: Manager confirmed minutes of 21st June 2011 meeting.

2. General Business

2.1 Forward Estimates 2011 – 2012

Consolidated Forward Estimates were tabled by the CEO

CEO discussed changes to the 2011 – 2012 involving Airstrip and Power Water and Civil Works. These programs have been combined into Civil Works.

ACTION: Manager approved combining PowerWater, Airstrip and Civil Works for 2011-2012 budgets.

Discussion took place about the Mechanic being licensed to undertake MVR checks.

ACTION: The CEO to obtain the paperwork needed to become licensed to undertake MVR checks and go through the paperwork identifying stages needed to go through. CEO to go through the processes with the mechanic on his return from leave.

Discussion took place about other contract work that Council could possibly obtain such as verge slashing and power metre reading.

ACTION: CEO to investigate other contract work that Council may be able to pick up such as verge slashing and power metre reading.

CEO requested changes to her employment contract to include Council contributing to the rent of the Remote Territory Housing Lot 298 that she resides in. CEO requesting \$200/fortnight contribution. CEO requesting this to come in line with other Shire CEOs that have subsidised or free rent as part of their employment contract.

ACTION: Manager approved Council contributing to rent for Lot 298 as part of CEO's employment contract. Rent contribution to be \$200 per fortnight to be paid to Remote Housing.

ACTION: Changes to the CEO's contract be made to include the rent contribution as part of the CEO's employment entitlements.

ACTION: Manager endorsed the Consolidated Forward Estimates 2011-2012 as tabled by the CEO.

ACTION: Manager approved CEO requesting the Department of Local Government to put the Forward Estimates on the Council website.

2.2 Airstrip shed charges 2011-2012

ACTION: Manager approved a charge of \$100 per month (\$25/week) for approved use of the airstrip to garage light aircraft.

Discussion took place about the use of the airstrip by light aircraft operators and that the majority of these operators were not following procedures and going through Council's Reporting Officers.

ACTION: Council place a notice in the NT NEWS Public Notices informing aircraft operators of their legal responsibilities in relation to obtaining permission to use the airstrip before they use it.

2.3 Airstrip Landing fee 2011-2012

CEO proposed that the landing fee be increased by 3% to cover CPI.

Landing fee currently \$15/land. Increase to \$15.45 plus GST rounds off to \$17/land.

CEO commented that it is a legal requirement for the Council Airstrip Reporting Officers to check the airstrip before any plane lands. CEO commented that it costs Council approximately \$80 every time the airstrip is checked. Council is in effect subsidising operators of light aircraft every time they use the Delissaville airstrip.

ACTION: Manager approved the landing fee increase of 3% making the landing fee \$17 per land.

2.4 Training Centre fee 2011-2012

Fee for use of the training centre \$55 for half day and \$110 for full day.

ACTION: Manager approved the fee for use of the training centre at \$55/half day and \$110 per full day.

2.5 LGANT Constitutional recognition

CEO tabled a letter from LGANT re sharing costs to produce commercials to be aired during Local Government week in October. Commercials aimed at raising the awareness of local government in the community.

LGANT are invoicing Belyuen for \$770 levy to contribute to the costs of the commercials.

ACTION: Manager approved payment of the levy of \$770 to LGANT.

CEO tabled an email from LGANT 27th June re Local Government recognition in the Australian Constitution.

ACTION: Belyuen Community Government Council supports resolutions passed at the LGANT general meeting in Alice Springs in March 2011 re supporting constitutional recognition of Local Government in the Australian Constitution.

2.6 NAIDOC

CEO informed the Manager that ICC had approved grant of \$2000 for NAIDOC celebrations and the Common Seal had to be placed on the acceptance.

ACTION: Common Seal placed on the Acceptance of the \$2000 ICC NAIDOC grant.

2.7 Acquittal of CTG grant from the Department of Local Government for generator for Council and Imabulk centre.

ACTION: Manager signed the acquittal form prepared by the CEO

2.8 Acquittal of SPG grant from the Department of Local Government for welder/generator.

ACTION: Manager signed the acquittal form prepared by the CEO.

2.9 Minister for Indigenous Affairs re ABA application

CEO tabled the letter from the Minister approving an ABA Grant of \$440000 for stage 2 of the hall. CEO wrote to the Minister thanking her for supporting the application.

ACTION: CEO to write to ABA to pass on to the ABA Board Council's thanks for supporting their funding application.

2.10 Letter to SKM re Project Management for Stage 2 of the hall.

CEO tabled letter written to SKM asking if they were interested in being the Project Managers for Stage 2 of the Hall and if so what their management fee would be.

2.11 Store Diagnostic Review

CEO tabled the review that was undertaken by Remote Retail (John Kop) and was funded by FaCHSIA \$9000.

Review identified a number of serious issues that the store needed to address urgently. Issues largely around financial management.

CEO and Manager has met with John Kop (26th July) and discussed the report and what action is needed both immediate and long term.

Remote Retail was asked by Council to provide a quote for consultancy work that was needed to prepare policies and procedures to address issues identified.

2.12 Belyuen Store License – Community Stores FaCHSIA

Belyuen Council has been granted a 12 month license with Community Stores. License enables Council to receive Income Management funds.

License report identified some areas that Council needs to address such as particular stock on shelves, financial report, and manager's contracts.

Council met with Mary Cunningham from Community Stores on 26th July and went through the License agreement and what was required of Council.

CEO tabled correspondence to FaCHSIA Community Stores re response to the License.

2.13 Store consultancy

CEO tabled correspondence to FaCHSIA requesting funding to engage Remote Retail to carry out work identified in their quote – mentoring, preparation of budgets, policies and procedures and employment contracts. These are covered in items 1-6 with quote of \$36450.

CEO advised that Council has been verbally notified that items 1-6 quoted at \$36450 has been approved by FaCHSIA. Council will need to obtain firm quotes addressing the point of sales issues and lighting OHS issues in points 7-9 of the quote.

2.14 Dept of Health and Families

Service Agreement for Bambatj (Family centre) for \$59605.70 2011-2012

CEO reported that the agreement has been signed with the Department. This agreement is for extra funding into the program.

3. Service Delivery Plan

CEO discussed with the Manager items to go into the plan as expenditure items outside normal expenses.

Items to be identified are ABA Hall stage 2, Roads to Recovery front gate entrance, renovations to the shop, repairs to council office roof and ceiling.

4. Other Business

4.1 Belyuen Store

Matters in relation to the store have already been discussed.

4.2 Opening of new school classroom

It was noted that the school had an official opening of their new classroom in the morning. Belyuen Council congratulates Belyuen School on their opening and in particular the work that the Principal has put into making the school a really nice learning environment for Belyuen children.

4.3 Member for Lingiari

Member for Lingiari Warren Snowden was at the opening of the new school classroom.

The Manager and CEO meet with Warren Snowden briefly and discussed some Council concerns in relation to Centrelink, NLC and Leasing, Telstra and communications.

4.4 ICC NTER Tier 2 Consultations

It was noted that consultations with the community took place on Monday 25th July. Council provided the venue and attended the consultation.

4.5 Meeting with Director Local Government and Community Services

Manager and CEO met with Director Giovina D'Alessandro and Karen Young in the morning.

Meeting discussed supporting and positioning Belyuen for the future. Director required to make a report to the Minister for Local Government.

Meeting was very productive.

There being no further business the Manager closed the meeting at 2.45pm