

Minutes of Belyuen Community Government Council Meeting held on 21st June 2011

Present: Bill Stuchbery Manager BCGC

Cathy Winsley CEO BCGC

Meeting opened at 3.15pm

1. General Business

1.1 Power and Water Corporation Customer Services Agreement – CSA 054-10D

The agreement is for Belyuen Community Government Council to sell power cards through the Belyuen Store.

CEO placed the Common Seal on the document

ACTION: Endorsed by BCGC Manager

1.2 Department of Health and Ageing Jobs Package 2011-2012

CEO Signed the agreement for 11/12 funding for CDEP conversion jobs

July to November \$37996

December to June \$27140

CEO placed the Common Seal on the document.

ACTION: endorsed by BCGC Manager

1.3 Department of Children and Families Variation to Agreement 2011-2012

CEO signed the agreement for \$ 54187 as base funding for FACS program

CEO placed the Common Seal on the document.

ACTION: Endorsed by Manager BCGC

1.4 Department of Health Imabulk finding agreement 2011-2012

CEO signed the funding agreement for \$45761 HACC AG and \$20965 HACC NT for HACC funding

CEO placed the Common Seal on the funding Agreement.

ACTION: Endorsed by the Manager BCGC

1.5 Shire Plan 2010-2011

CEO presented the 4 Year budget estimates and service deliver plan for 2010-2011.

It was acknowledged that this Plan was late and has been forwarded to the Department of Local Government. Plan to be put on the Council website.

ACTION: 2010-2011 Shire Plan noted and endorsed by the BCGC Manager.

1.6 Airstrip Contract

Manager advised that issues with the rates invoiced for contract work has been sorted out with the Department. CEO to re-issue the invoice deleting Reporting Officer's work and administration charge. The department will only pay on the number of items they specify in the contract. If more work needs to be done on the airstrip then Civil Works Manager must request a variation to the contract and obtain approval to do the work before the work is done. The Manager advised that the department has accepted Council's rates of hourly work.

ACTION: CEO to reissue the invoice using the number of times for each task and Council's hourly rates.

1.7 Potential Community Development Project – Rotary

Manager has been having discussions with Darwin Rotary in regard to a possible project they might fund in the community. Manager has prepared a document outlining two possible projects 1) upgrading the store and 2) water supply for the market garden.

ACTION: The document Potential Community Development Projects for Job Creation was tabled by the Manager .

1.8 NTcctv Security Systems

NTcctv offering to come to the community and provide demonstration on how their products work – possibilities for the store.

ACTION: Noted

2. Local Government Matters

2.1 Declaration of rates and Charges for 2011-2012

CEO Presented the Declaration setting out the rates and charges for 2011- 2012.CEO advised the Manager that all rates and charges notices are ready to go out. Declaration will be advertised in the upcoming Wagaitear. CEO to forward the Declaration to Local Government to go on the Council website.

ACTION: The Manager approved the Declaration and Charges Notice for 2011-2012

2.2 Council Charges for 2011-2012

CEO proposing that:

1. Workshop hourly rates increase by 3% to cover CPI – CEO to do up a new schedule of charges.
2. Imabulk charges remain the same - \$100per fortnight for Meals and \$300 per fortnight for residential charges.

ACTION: Manager approved increase in hourly rate for the workshop and pensioner charges to remain the same.

3. Nair Watkins Accounting fees for 2011 – 2012

CEO presented the Provision of Accounting Services from Nair Watkins. Services have been divided into Council activities \$65000 and Store Operations \$24000.

Discussion took place about the need for monthly reports for Council and Store. Given the tight financial situation for Council activities and the Store, Council needs to be kept up to date with all finances. Discussion also took place about the need for Nair Watkins to get approval for payment of their services. This has not been happening.

ACTION: Manager approved the Nair Watkins proposal subject to CEO negotiating the following:

1. Nair Watkins providing monthly reports (Council activities and Store) on an agreed day of 3rd Monday of each month
2. Nair Watkins invoice Council monthly for their work
3. Nair Watkins will adhere to agreed functions as set out in their Provision of Services Document 16 June 2011

4. Fin Bin Waste Management

CEO advised the Manager that Fin Bin could offer a service of \$427.49 per collection on the same procedures as current service whereby they dump in the Council's dump.

CEO also advised that she had been negotiating with FinBin to do 3 picks per fortnight (currently doing 4) and have a skip in the community more often for larger items that do not fit into the bins. Propose to put a skip on either side of the community.

CEO waiting for FinBin to get back to her with a fee for the skips.

CEO advised that 3 pickups a fortnight would cost Council \$33344.22. Council is collecting \$36000 in waste management charges.

ACTION: Manager endorsed FinBin providing waste management service at a rate of \$427.49 per pick up. CEO to negotiate number of picks and skips with FinBin.

5. Animal/Vet Fee

CEO Advised that at this stage Ark Vets have advised her that they will be working on the same rates as 2010-2011 (document dated 27th April 2010)

ACTION: noted

6. Other Business

6.1 Staff wages for 2011-2012

CEO requested that staff wages be increased by 3% CPI except for E10 Belyuen Store and E11 School Nutrition Program. Staff for both these activities have only commenced in this current financial year.

ACTION: Manager approved a 3% CPI wage increase for all staff except those in E10 Belyuen Store and E 11 School Lunch Program.

There being no further business the meeting closed at 4.30pm

Next meeting will be Monday 11th July and the CEO will present the Forward Estimates and Service Delivery Plan.