

Minutes of Belyuen Council Meeting held on 23rd June 2010

Present: Bill Stuchbery Council Manager

Cathy Winsley CEO

Meeting commenced at 1.30pm

1. Forward Estimates

Manager and CEO went through proposed Rates, Charges and Rent for 2010-2011 Forward Estimates. The Manager had prepared a spreadsheet identifying Rates, charges and rent by Lot numbers.

Manager proposing a 5% rate increase.

Introduction of rent is a new source of income for Council. Manager explained that the rent will cover r & m of Council buildings.

Discussion took place about the recording of r & m for each program so the real costs of building r & m can be identified. CEO commented that it would need to be identified in the Administration budget, this can be done by using Job Code numbers. When the forward estimates are finalized Manager and CEO to meet with the Accountants and explain what is needed for recording purposes.

ACTION: Manager to finalise the spreadsheet and email to the CEO

2. Nair Watkins fee offer for accounting services for 2010-2011

Nair Watkins submitted a fee offer of \$65000 to undertake Council's accounting services for 2010-2011.

ACTION: The Manager signed the acceptance of the Fee Offer

3. Meritpartners fee offer to audit Council's 2009-2010 financial statements

Meritpartners submitted a fee offer of \$13200 to undertake audit of Council's financial statements for 2009-2010.

ACTION: The Manager accepted the fee offer. The CEO to write to Meritpartners advising them of the acceptance of their fee offer.

4. Waste Management for 2010-2011

CEO advised the Manager that to date FinBins were the only contractors that had submitted a fee for waste management. Fee is: \$828.48 per week if dumped at Belyuen dump and

\$1138.48 per week if taken to Shoal bay. A 4 cubic skip for one week is \$322. CEO advised that Veolia and Waste Solutions said that their fee would be too prohibitive. CEO also advised that David Jackson from Rural Rubbish Removal had been contacted on advice from Veolia Manager and she was waiting for a response from them.

Manager advised that for next financial year Council will allow waste to be dumped at Council dump to keep costs down.

Council is scheduled to take over Waste Management on 1 July 2010.

ACTION: CEO to follow up with Rural Rubbish Removal if they are going to forward a quote.

5. Animal Control Program

CEO advised the Manager that Ark Vets were coming on Monday 5th July and that Council would be able to get a more accurate quote from them after they have done an initial check up of the dogs and how many there are.

6. Insurances

CEO advised the Manager that Holdfast Brokers had sought quotes from Zenith Insurers as prices for Industrial Special Risk and vehicles and machinery had increased significantly with the current Insurers. Holdfast have advised that Aviation will be the same and they are still waiting to get a rate for Workers Compensation. Zenith will not do quarterly payments however. Given the huge difference between the current Insurers and Zenith, Council will have to pay up front and bare the large costs in the first quarter. Holdfast will email CEO with a list of all the new schedule rates.

ACTION: CEO to advise Manager when the new rates are available so they can be incorporated into the Forward Estimates.

7. Staff

CEO advised the Manager that Peter Winsley's probationary period finished on 22 June and that he needed to discuss with Mark Perejuan his performance and status.

Meeting finished at 3pm