

Belyuen Community Government Council

AGENDA

20 March 2016

1. Apologies

2. Confirmation of Minutes of Meeting 30 November 2015

Recommendation: That the Minutes of the meeting held on 30 November 2015 be confirmed.

NB. That the Minutes were signed on the 16th December 2015

Confirmation of Minutes of Special Meeting 30 December 2015

Recommendation: That the Minutes of the Special Meeting held on 30 December 2015 be confirmed.

3. Business Arising from the Minutes 30 November and 30 December 2015

4. Correspondence

4.1 Minister for Women's Policy advising that application for IWD Grant for 8 March 2016 was successful

Recommendation: That the Manager approves the signing of the Letter of Offer and placing the Common Seal on the Grant Acceptance.

4.2 NLC CEO re Section 19 Leases

Emailed letter dated 9 February 2016 from CEO NLC advising Council that Estimated Lease Annual Payment for Lots 271, 220, 245, 291, 292, 294, 297 plus airstrip turnover rent is \$110300 plus negotiated store turnover and it is to be backdated to 18 August 2012.

Emailed Letter dated 23 February 2016 to the Minister for Local Government from the BCGC Manager re this matter.

Email from BCGC Manager dated 22 February 2016 to CEO NLC acknowledging receipt of the letter.

Recommendation: That the Correspondence in and out in relation to the Section 19 Leases as identified above be noted.

4.3 Department of Local Government Subdivision Application Town of Belyuen Community.

Letter dated 12 March 2016 from BCGC CEO to the Department (Remote Service Delivery section) re support for the Local Government Subdivision of Belyuen community.

Recommendation: Noted

4.4 Letter dated 1 March 2016 from the Executive Director Department of Local Government and Community services re General Updates.

Letter identifies:

Amendment to the Local Government ACT commenced 1 January 2016

Local Government Guidelines on the Department's website

Maximum Council members allowances for 2016-2017

Department's Accounting Regulations Exemption Form

Recommendation: Manager and CEO to identify compliance areas to be addressed as set out in the Compliance and Sustainability Update document (power point document from Compliance Section)

4.5 Letter dated 22 February 2016 from the Chief Executive Department of Local Government re Procurement Exemption and requests.

Recommendation: Noted.

4.6 TOPROC re TOPROC workshop 22 March 2016 Land Use Planning

Recommendation: That Council supports the payment to Michels Warren Munday to conduct the Land Use Planning workshop for TOPROC members on 22 March 2016.

Recommendation: That the Correspondence In and Out be accepted.

5. General Business

5.1 Store Compliance check PM&C 27 April 2016

PM&C will be conducting their annual compliance check.

Council updating policies and procedures in relation to the store.

Current Updates: Sale of Ammunition by Store Staff

Purchase of ammunition from Belyuen Store

Sale of Cigarettes and Tobacco to people under the age of 18years

Store School attendance Policy

*Belyuen Store Nutrition Policy (Dept. of Health) to be adopted

*Canteen, Nutrition & Healthy Eating Policy to be adopted

*Canteen, Nutrition & Healthy Eating Guidelines to be adopted

Store Operational Manual is currently being updated and will be available before 27 April 2016.

Recommendation: That the Policies as identified above be adopted by Council and become part of the Belyuen Store Policy and Procedures Manual currently being updated.

5.2 Roads to Recovery (R2R)

Council has \$63000 for R2R 2016-2018 allocated funding.

Proposal to widen in the main intersection in the middle of the community, build up the shoulders of the road that goes along front of the hall and place speed bumps and traffic signage along there. Quote dated 17/03/16 for \$53592 from Belyuen Civil Works.

The remaining funds to be allocated to the road along the front of the school and this will be done with assistance from the NT Government Department of Education Infrastructure section.

Recommendation: That the quote of \$53592 dated 17 March 2016 to undertake the Roads to Recovery work be accepted.

5.3 Grant Applications forwarded to the Department of Local Government

SPG Priority 1 Dump Fence

SPG Priority 2 Tilt Truck

SPG Priority 3 Removal of dying trees around the Council Office

Family Safe Environment installation of solar lights

Applications closed 18 March 2016

Recommendation: That the Grant applications as listed above be supported by Council.

5.4 Vehicle Upgrade and Purchases

Proposal to upgrade the Council Office Vehicle

Aged Care Programme purchase the current Council Office Vehicle

Aged Care Programme purchase a twin cab ute

Aged Care Toyota Troop Carrier be traded in.

Spreadsheet of vehicle details, 3 x quotes for two new vehicles and Report identifying all details of the recommended purchases provided to the Manager.

Recommendation: that the vehicles identified in the report are approved for purchase and the Troop Carrier be traded in along with the purchases and Aged Care purchases the current Council Office Vehicle.

5.5 Establishment of a small Belyuen Advisory Committee to meet with the CEO.

CEO proposing that a small group of 5 community people identified by the CEO be invited to be on a Belyuen Advisory Committee. Proposed the committee would meet once every month after working hours and the community members receive a sitting fee.

The Proposed Advisory committee will not represent any organisations or work places but will be there solely as a Belyuen Community resident.

Recommendation: That the proposal to set up a small Belyuen Advisory Committee to meet with the CEO monthly and for members to receive a Sitting Fee tba be supported by the Council manager.

5.6 Financial reports

Financial reports for November 2015 and December 2015 were tabled.

Recommendation: That the Financial Reports for November and December 2015 be accepted.

6. Other Business